

VEBA Board Meeting - **DRAFT**

October 13, 2025 - Zoom

1. Attendance

Role	Name	Status
Officers	John Nunnally, President	Present
	Wanda Taylor, 1st Vice President	Present
	Rick Michael, 2nd Vice President (Legislative Committee)	Present
	Denise Doyle, Treasurer	Present
	Jody Elson, Secretary	Present
	JoAnne Speiden, Immediate Past President	Present
Committees/Directors	Josepha Thompson, IT	Present
	Kate Hanley, Extra Large Districts	Present
	Jane Hurst, Programming/Planning for VEBA Annual Meeting	Present
	Paul Kitchen, District Director (Floyd) - Southern	Present
	Donna Dagner, District Director (Lunenburg) - Tidewater	Present
	Mike Ziegenfuss, District Director (Norfolk) - Tidewater	Present
	Lynette Clements, District Director (Chesterfield) - North Central (Legislative Committee)	Present
Absent	Kimberly Phillip, District Director (Arlington) - Northern	Absent
	Clara Belle Wheeler, District Director (Albemarle) - Western	Absent
	Irma Mitchell, District Director (Tazewell) - Southwest	Absent
Guests	Shelley Oberlander, Mary McDaniel, Dominick Schirripa	Present

2. Opening

Call to Order: President John Nunnally called the meeting to order at **8:00 AM**.

Opening Statements: President Nunnally distributed a draft of the **Annual Meeting schedule** to the Board.

Guest Comments: None.

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3. Business

Approval of Minutes

The minutes from the September 8, 2025, meeting were **approved**.

Treasurer's Report

Denise Doyle, Treasurer, reported the following balances, which were **accepted** by the Board:

Account	Details	Balance (October 2025)
Checking Account		\$103,938.74
Certificate of Deposit (CD 4038)	Maturation: 01/09/27	\$12,910.96
Certificate of Deposit (CD 1285)	Maturation: 12/11/25	\$32,877.68
Certificate of Deposit (CD 7330)	Maturation: 07/29/26	\$20,127.43
Certificate of Deposit (CD 7322)	Maturation: 01/29/26	\$20,133.64

4. Discussion Items

Unfinished Business

- Paul Kitchen confirmed that the **VEBA Membership Manual** is now available on the website.
- Josepha Thompson committed to adding the **one-page summary of duties** to the website within the next two weeks.

New Business

- **Internet Voting:** The VEBA Board **will not endorse internet voting** for the upcoming VEBA Board elections at the Annual Meeting. The election will proceed using **paper ballots and in-person voting only**, counted by a designated team. The Board may review the voting process used by VRAV for their board elections in the future.
- **Bootcamp Training Dates:** The following confirmed dates were announced:
 - **February 7, 2026:** Caroline County
 - **March 23, 2026:** Annual Meeting at The Homestead
- **Nominating Committee:** The slate of officers will be announced **14 days prior** to the Annual Meeting.

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- **Election Committee Equipment:** Wanda Taylor and the Election Committee requested funds to purchase a camera and switch, **not to exceed \$2,000**, to enable **streaming of business meetings**.
 - A motion to approve **\$2,000 for equipment purchase** was made and **approved**.
- **VEBA Administrative Rules Amendment:** Paul Kitchen moved to correct errors within the Administrative Rules, specifically **Article 11 and Rule #3**.
 - The motion was seconded and **approved**.
- **VEBA Bylaws Amendment:** Paul Kitchen will send out a formal **notice of motion to amend the VEBA Bylaws** (minor changes). The Board is instructed to review the changes for discussion and voting at the next meeting.

5. Leadership Updates

- **Ms. Speiden:** Continuing the work of updating the **Electoral Board List**.
- **Ms. Taylor:** Stressed the need to recognize the demanding work of **Electoral Board members** at the Annual Meeting, particularly those in localities now managing two elections.
- **Ms. Hurst:** No update.
- **Ms. Hanley:** Noted that **early voting for the November 4th election will start during the current election cycle**, highlighting issues with the 45-day early voting period.
- **Ms. Elson:** No update.
- **Ms. Doyle:** **Dues notices** will be sent out, and members will have the option to pay online.
- **Mr. Michael:** No update.
- **Ms. Dagner:** No update.
- **Mr. Kitchen:** Reiterated the pending fix for the error in the **Administrative Rules (Article 11, Rule 3)** and the forthcoming **Notice to Amend the VEBA Bylaws**.
- **Mr. Ziegenfuss:** Raised questions regarding the **Bylaws**, specifically concerning a potential **name change** and the proposal for the **VEBA President to alternate parties**.
- **Ms. Thompson:** No update.
- **Ms. Clements:** Recommended that Board members visit **Fairfax County** to observe their Canvassing process as a valuable learning experience.

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6. Adjournment

Next Meeting: The next Zoom meeting is scheduled for **Monday, November 3, 2025, at 8:00 AM.**

Adjournment: The meeting was adjourned at **8:55 AM.**

Respectfully Submitted,

Jody Elson

VEBA Secretary

Secretary, Electoral Board City of Winchester

7. Calendar of Events

- **Bootcamp:** Saturday, February 7, 2026 – Caroline County
- **VEBA Annual Meeting:** Monday, March 23 – 25, 2026 – The Homestead