

Virginia Electoral Board Association

Board of Directors Meeting by Zoom

March 3, 2025, Approved

Present: John Nunnally – President, Wanda Taylor – 1st Vice President, Rick Michael – 2nd Vice President and Legislative Committee, Denise Doyle – Treasurer, Jody Elson – Secretary, JoAnne Speiden- Past VEBA President, Josepha Bolling-Thompson- IT Creator, , Kate Hanley – Extra Large Localities, District Directors: Northern - Kimberly Phillip- Arlington, Southern - Paul Kitchen – Floyd, Tidewater - Mike Zigenfuss, (Interim District Director for Tidewater), Jane Hurst – Programming/Planning for VEBA Annual Meeting.

Absent: Lynette Clements – Legislative Committee, South Central - Donna Dagner – Lunenberg, Western - Clara Belle Wheeler, Albemarle, North Central – Position Open, Southwest - Irma Mitchell – Tazewell, Barbara Tabb – Programming/Planning,

John Nunnally, President, called the meeting to order at 8:06 am.

Guests: Shelley Oberlander, and Mary McDaniel

Agenda: No corrections

Guest Comments: Shelley Oberlander said she would see everyone at the Annual Meeting.

Opening Statements:

John Nunnally – Annual Meeting planning is in progress. Jan. 15th State Board Meeting that approved the removal of specific Registrars and Electoral Board Members has not been completed. Only one person has been removed at this time.

Minutes approved for February 3, 2025 – Motion to approve by Paul Kitchen and seconded by JoAnne Speiden

Treasurers Report:

Balance in the checkbook as of 1/31/25 = \$185,646.98

CD's = #4038 \$12,910.96 as of 1/31/25

#0983 \$12,195.85 as of 1/31/25

#1285 \$20,372.23 as of 1/31/25

Localities delinquent with dues:

Amelia Co, Richmond Co, Russell Co, Southampton Co & Covington City

Old Business:

Incorporation – Process to Incorporate put on hold.

Ethical Principles & Code of Conduct for Members of the Virginia Electoral Board Association Draft#4

Motion made by Paul Kitchen for VEBA Board to approve the Ethical Principles & Code of Conduct for Members of the Virginia Electoral Board Association Draft#4

Second, Wanda Taylor

Motion Approved

Ethical Principles & Code of Conduct will be on the VEBA Website, sent with Bylaws to each Electoral Board Member by email no later than March 11th. A copy will be in the VEBA Annual Meeting packets March 23 – 25, 2025.

Motion made by Paul Kitchen to create 4 x 6 boards with the Ethical Principles & Code of Conduct to be displayed at the annual meetings and district meetings.

Seconded, Rick Michael.

Paul will take care of putting this together.

Ethics Committee- Code of Ethics for VEBA Board

Committee: Rick Michael, Chair

Clarabelle Wheeler

Roger Omwaske

Paul Kitchen

Joanne Speiden

By Laws - Paul Kitchen –5.1.0 Version of the Draft By-laws – 2/26/25.

Paul suggested:

- 1) There is not a specific reference to the Ethical Principles & Code of Conduct under Article 3, Section 4.
- 2) Under Article 8, Section 3 – Need to add Finance Committee will perform an internal audit annually.
- 3) Article 9, Section F, Quorum – Talked about what we needed to have for the Annual meeting and Special Meetings – 60 Active Members and at least 10 Locality Boards.
- 4) Article 10, Section 1 and 2, Amendments – made the language clear.
- 5) Article 9, Section 1 Meeting Participation – All the business portions of the meetings will be offered if live also zoom. Vote by zoom or call in.

A motion made by Paul Kitchen to approve and release the By-Laws – V 5.1 – 2/26/25 with changes. JoAnne Speiden seconded the motion.

The approved By Laws will go out to the membership no later than 3/11/24.

Members have an opportunity to make an amendment to the By Laws at the Annual Meeting.

The new By-Laws will not be in effect until after the annual meeting. The old By Laws will be in effect with a quorum of 30 members and 10 localities – 2/3 of the membership.

New Business:

Reports from Leadership:

JoAnne Speiden, Past VEBA President: I am waiting to get the updated list from Department of Elections before sending out the EB list to District Directors.

Wanda Taylor-1st Vice President – Working on the 50th Anniversary Presentation for the annual meeting.

Rick Michael – 2nd Vice President and Legislative Committee- Risk Limiting Audit and Rank Choice Voting – working on the presentation. Legislative Committee is working on their presentation.

Jody Elson-Secretary – At the District Directors briefing on Tuesday, March 25th I will be reviewing the District Directors Guidelines. I am asking for input from the older District Directors.

Kate Hanley-Extra Large Localities – “We are still big.” Please email me about topics for big localities.

Denise Doyle-Treasurer – There are 5 Localities that have not paid their dues for 2025.
Localities delinquent with dues:

Amelia Co, Richmond Co, Russell Co, Southampton Co & Covington City

The VEBA Annual Meeting Registration fee was paid by 115 people as of today.

Committee Reports:

VEBA Annual Meeting Committee:

March 8th is the cut off for VEBA Annual Meeting Registration.

Josepha reported on Registration: 282 Electoral Board Members Registered
105 Boot Camp Registered
18 Vendors Registered
39 Guest

Hotel Reservations: Electoral Board and Vendors are calling to try and get the VEBA rate after the cut off date. The hotel has been very gracious to open more rooms with the VEBA rate. Jane recommended we look at next year on how to explain the cut off date.

John needs Electoral Board Members to volunteer in different areas during the 3 days. District Directors will need to be at the opening of the Annual Meeting on Sunday at 4pm to be introduced.

Vendors will need to line up along the back wall at 4pm to be introduced.

A volunteer is needed at the sound board during the meetings to hit the mute button.

There will be a 3-minute limit on speaking.

Tickets for the reception and name tags for guests will in the packets. You can enter with your name tag or a ticket.

Paul Kitchen recommended we set up guidelines on how to handle voting during the annual meeting. Set up an appropriate method of voting so only Electoral Board Members are voting. Suggestions: Voice Voting, Ballot Voting, or Color Cards. Have the members check in at the beginning of the meeting to make sure we have a quorum. John said we will work on setting up a method.

Legislative Task Force Committee:

Rick Michael

Lynette Clements

The committee will meet on 3/03/25 at 7:00pm.

Waiting for the Governor has not vetoed. Watch the budget.

District Directors Reports:

Paul Kitchen – Southern District -Membership changes and asking for subject matter for district meeting.

Clara Belle Wheeler – Absent-No report

Donna Dagner – South Central District – Absent- No report

Mike Zigenfuss -Tidewater District (Interim District Director for Tidewater)– Sending out introduction letter, will follow up with Southampton and maintenance of district.

Kim Phillips – Northern District –Northern District will be on Sept. 5th at the Path Foundation in Warrenton.

Irma Mitchell-Southwest District – Absent – no report

North Central District – Open Position

Next In person VEBA Board Meeting: Tuesday, March 25, 2025

@ 1:20 am.

Location: VEBA Annual Meeting at the Homestead in Hot Springs

The zoom meetings will be on the first Monday of the month @8:00am. Unless it falls on a holiday then it will be rescheduled.

Meeting Adjourned at 8:51 am.

Respectfully submitted,
Jody Elson
VEBA Board Secretary
City of Winchester Electoral Board, Secretary

Events and Meeting Calendar:

VEBA Planning Meeting – Friday, March 7, 2025, at 8:00 am - Zoom.
VEBA Board In person Meeting – Tuesday, March. 25, 2025, at 12:20 am.-Homestead
VEBA Annual Meeting – March 23 – 25, 2025 – Homestead, Hot Springs, VA